

i2Live Accumulator

Key features



This is an important document.
Please read it alongside your personal illustration and the Customer Fund Guide
and keep it safe for future reference.



Sun Life Financial
of Canada

About this document

The Financial Conduct Authority is a financial services regulator. It requires us, Sun Life Assurance Company of Canada (U.K.) Limited, part of Sun Life Financial of Canada, to give you this important information to help you decide whether *i2Live* Accumulator is right for you. You should read this document carefully so that you understand what you are buying, and then keep it safe for future reference.

Choosing a financial product is an important decision, so you should always seek professional advice from a financial adviser. Before selecting *i2Live* Accumulator, you need to know what the plan is, how it works, what the risks are, and what it can do for you. That's where this document comes in, providing the information to help you and your financial adviser make an informed choice.

This document is intended to be a summary. Further details can be found in the Terms and Conditions available from your financial adviser, or from us.

Terms marked in *italics* are explained further in the glossary.

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Aims, Commitments, Risks

i2Live Accumulator

Its aims

i2Live Accumulator is a personal pension plan that:

- Allows you to consolidate your existing pension funds under one plan
- Allows you to build your pension fund tax-efficiently until you are ready to take your pension benefits
- Lets you choose how your plan is invested.

Your commitment

- This type of product is designed for customers with combined pension assets (from all sources) in excess of £100,000.
- To let your pension fund build until you are ready to take your benefits.
- To make personal contributions on which you are entitled to tax relief (see 'Tax relief on your contributions' on page 8).



Risk factors

- The value of the fund(s) you invest in is not guaranteed and your investment can fall as well as rise.
- Different investment funds come with different levels of risk. Before making your fund selection, you should speak to your financial adviser and read our Customer Fund Guide carefully. This contains details of the fund options and their risks. A copy is available from your financial adviser or from us.
- We do not guarantee your benefits. What you get back from i2Live Accumulator depends on how your investment funds perform and *annuity rates* when you retire.
- Your pension income and fund value may be lower than that shown on your personal illustration. This could be due to lower than illustrated assumed investment growth and *annuity rates*, higher than assumed charges, not maintaining your payments, taking your benefits early and/or changes in tax rules and legislation.
- Inflation will reduce the real value of your benefits when you retire.
- When *transferring* a pension into i2Live Accumulator, there is no guarantee that you will achieve a higher plan value than you may have received with your previous plan. You would also lose other rights, such as guaranteed or protected benefits.
- If you cancel your plan within 30 days, you may receive less than you paid in (see 'Can I change my mind?' on page 9).
- If you transfer your benefits out you may get back less than you paid in.

Your questions answered

About i2Live Accumulator

What is i2Live Accumulator?

- i2Live Accumulator is a flexible pension plan which allows you to bring your pension plans together in one place and continue to build your fund tax-efficiently.

Who is i2Live Accumulator aimed at?

- i2Live Accumulator may be ideal if you are planning for, or nearing your retirement, and wish to consolidate your pension arrangements and build your fund further;
- In order to apply for i2Live Accumulator you must already hold an i2Live plan.

What are the age limits?

- You can take out i2Live Accumulator at any time from age 18 up to age 74.

What does i2Live Accumulator allow me to do?

With i2Live Accumulator you can:

- Make regular contributions or single payments at any time;
- Stop paying into the plan and restart at any time without charge;
- Change your payments at any time without charge (but discuss this with your financial adviser first as it may affect your future benefits);
- Arrange for your employer to pay single or regular contributions into your plan;
- *Transfer* lump sums from other pension funds;
- Choose from a range of investment funds, covering all major asset classes, and switch between funds as often as you like and free of charge;
- Leave benefits for your loved ones if you die (see 'Death benefits' on page 8).

What are the plan charges?

- The charges that will apply to your plan will be shown on your personal illustration and will include:
 - an annual investment fund charge which varies depending on the fund(s) you choose;
 - any ongoing commission charges for advice given prior to 31 December 2012 which will equal the amount of commission you have agreed will be paid to your financial adviser.

Is it a Stakeholder pension?

- No. A *Stakeholder pension* must meet the Government's minimum standards on payment levels, charges and terms and conditions. i2Live Accumulator's minimum payments and charges do not match these requirements.
- A *Stakeholder pension* may meet your needs just as well. Your financial adviser can advise you on which pension is right for you.

Please note that since 31 December 2012 you may have to pay your adviser directly for this advice.

Payments into i2Live Accumulator

How much can I pay into i2Live Accumulator?

- The initial payment can be made up of *transfers* from other pension funds, and personal contributions. If it includes a personal contribution it will include basic rate tax relief.
- You can then make single payments, or regular monthly contributions:
 - the minimum single payment is £250 (including basic rate tax relief).
 - the minimum regular contribution is £250 per month (including basic rate tax relief).
- There is a limit on how much you, your employer or anyone else can pay into the i2Live Accumulator. This is £40,000 * for the 2017/18 tax year.
- We will also not accept any personal contributions that do not qualify for tax relief i.e. those in excess of 100% of your earnings or £3,600 if greater.

How will my plan be invested?

- We will use your payments to buy *units* in the investment fund(s) you choose. Each *unit* price is based on the value of the investment fund(s).
- This means the value of your plan depends on how many *units* you have and the performance of the investment fund(s) you have chosen.
- As *unit* prices rise or fall, so will the value of your plan.

* This limit can be reduced to £4,000, please refer to definitions of 'Annual Allowance' and 'Money Purchase Annual Allowance' in the glossary section for further details.

What investment choices are available?

- A range of investment funds are available, covering all major asset classes. Active and Passive funds are available.
- The fund options and their risks can be found in our Customer Fund Guide, available from your financial adviser or from us.

Will you charge me to switch between investment funds?

- No. You can switch between investment funds as often as you like, free of charge.

How will I know how my investments are performing?

- We will send you a personal statement each year.
- You can call us for an update. Our details are on the back page.
- Your financial adviser should be able to provide an up to date valuation.

Taking your benefits

When can I take my benefits?

- You can normally take your benefits between the ages of 55 and 75, even if you are still working.
- Benefits must be taken from i2Live Accumulator by age 75. Following the change in legislation on 6 April 2011, you no longer have to take your benefits from your pension fund by age 75. You can remain in a pension product indefinitely providing the product provider allows this. i2Live Accumulator will not be allowing this option and benefits must still be taken by age 75, but you could transfer your pension to another provider who does allow this option.
- You may be able to take benefits earlier if you are incapacitated or seriously ill.

What choices will I have when taking my benefits?

There are several important decisions you will need to make at this time. It is important that you seek advice from your financial adviser before making any decisions. You will need to consider:

- Whether to take an Uncrystallised Funds Pension Lump Sum from your pension fund.
- Whether to buy an *annuity* or take any pension income;
- Where to buy an *annuity* from to get the best deal. You don't have to buy it from your current pension provider;
- What sort of *annuity* to buy – one just for you, or one that provides a pension for your spouse or civil partner when you die;
- Whether to take a *tax-free lump sum* from your pension fund first; and/or
- Whether to choose a pension income that:
 - provides a fixed income until you die;
 - provides an increasing income each year; or
 - provides an income which varies with investment returns.

What will affect the final value of my pension fund?

- The following factors will affect the final value of your pension fund:
 - how much has been paid in
 - how long your payments have been invested
 - how well your investment funds have performed
 - how much we have charged (see 'What are the plan charges?' on page 5)
 - the fees and/or commission paid to your financial adviser.*

What factors will affect the income I receive?

- You can use the value of your i2Live Accumulator to provide income from us (if you have an existing i2Live Drawdown) or another company.
- The amount of income you will receive depends on:
 - your circumstances at that time
 - the value of your plan
 - interest rates
 - annuity rates
 - your age and health
 - your life expectancy
 - the type of income you choose
 - the type of pension you choose.

* From 31 December 2012 financial advisers have no longer been able to receive commission from product providers for advice given since that date. This could mean that regular commission paid from your fund may be stopped if there is advice given after 31 December 2012. Please refer to your financial adviser for more information.

Death benefits

What happens if I die while invested in i2Live Accumulator?

If you die while invested in i2Live Accumulator, the value of your fund can be passed onto your *beneficiaries* in a number of ways, depending on your circumstances. These are summarised below:

- The value of your fund can be used:
 - to pay a lump sum to your *beneficiaries*. This is normally free of inheritance tax; or
 - to provide a pension income for your spouse, civil partner or other *dependant* nominated by you.

Tax

What about tax?

- How you are taxed depends on your individual circumstances.
- We have based the information in this document on our understanding of current law and HM Revenue & Customs (HMRC) practice. This may change in the future.

Tax relief on your contributions

- Your contributions into i2Live Accumulator (excluding *transfers* from other pensions) are paid net of basic rate income tax. We will add tax relief at the basic rate and claim this back from HMRC.
- Tax relief at the basic rate is available on single payments and regular contributions, up to £3,600 or 100% of your tax year earnings if higher. This is subject to the *Annual Allowance*.
- If you pay higher or additional rate income tax, you may be able to claim back the extra tax relief from HMRC through your annual tax return. Further details are available from HMRC.
- If your employer pays into your plan, you don't have to pay tax or National Insurance on these contributions.

Tax on your investment funds

- Your payments are invested in funds on which no UK taxes are paid on investment income and capital gains.

Tax when you take benefits

- When you start taking your benefits, you can normally receive up to 25% of your plan's value as a *tax-free lump sum*.
- The income you take will be taxed as earned income. Tax will be deducted from the income, based on your tax code.
- If the total value of your benefits from all pensions exceeds the *Lifetime Allowance*, you will be taxed on the excess.
- If you die before taking benefits under age 75, any lump sum payments are usually tax free. However this may not be the case if you moved your funds to a *drawdown pension* (including i2Live Drawdown).
- If you take your benefits as an Uncrystallised Funds Pension Lump Sum, 25% of the plan value will be tax-free. The remainder will be taxed as earned income.

How to apply

How do I apply for i2Live Accumulator?

- We can only accept applications for this product through a financial adviser.
- In order to apply you must already have an i2Live plan.

How much will the financial advice cost?

- Your financial adviser will let you know about how you will pay for the cost of advice.
- From 31 December 2012 financial advisers will no longer be able to receive commission from product providers for advice given after that date.

Changing your mind

Can I change my mind?

- Yes. You have 30 days from the date you receive your Policy Schedule and Terms and Conditions in which to change your mind.
- Cancellations should be made in writing and sent to our Service Team. Our address can be found on the back page.
- The refund of a payment will be subject to a deduction of any fall in the value of the investment when notice of cancellation is received by us.
- For *transfer payments*, you will need to contact the pension scheme you're *transferring* from and ask them to accept the *transfer payment* back. We will return the *transfer payment* once we receive their written confirmation. If they do not accept the *transfer payment* back, you must arrange for another pension provider to take the *transfer*.
- Your payments will remain invested in the funds you have chosen until we can make a repayment unless you ask us to change the investment funds.



Other information

How to complain

If you ever need to complain about this plan, please contact us using the details shown in the 'How to contact us' section. If you are not satisfied with our response, you can complain to:

The Financial Ombudsman Service
Exchange Tower
Harbour Exchange Square London
E14 9SR

Tel: 0300 123 9 123

Email: complaint.info@financial-ombudsman.org.uk

www.financial-ombudsman.org.uk

Complaining to the Ombudsman won't affect your legal rights.

Terms and Conditions

This document only summarises the features of this product. Please read it alongside your personal illustration, the product Terms and Conditions and the Customer Investment Funds Guide available from us on request or from your financial adviser.

Law

The Laws of England and Wales apply to this plan.

Compensation

We are covered by the Financial Services Compensation Scheme. You may be entitled to compensation if we cannot meet our obligations. You should note that there are limits to the protection offered by the Scheme. The Scheme will cover 100% of the claim, without any upper limit.

Further information on compensation arrangements is available from the Financial Services Compensation Scheme (FSCS) at:

10th Floor Beaufort House
15 St Botolph Street
London EC3A 7QU

Tel: 0800 678 1100

www.fscs.org.uk

Document availability

Please contact our Service Team if you require this document in another format. We can provide it in:

- Larger print
- Braille
- Compact disc (CD).

The documents mentioned in this brochure are available from your financial adviser. Alternatively please contact our Service Team.

Financial Strength

A copy of our annual Solvency and Financial Condition Report can be viewed at www.sloc.co.uk.

Important

Sun Life Assurance Company of Canada (U.K.) Limited does not provide advice on its life assurance and pension products, but aims to give customers helpful information to enable them to make informed decisions.

To find a financial adviser just call us or visit www.unbiased.co.uk

Glossary

This glossary explains many of the terms in this document. If you're unsure about any information or you need more help understanding certain terms, please talk to your financial adviser or call us on 0345 642 4444.

Term	Definition
Annual Allowance	<p>The maximum level of pension contribution you can claim tax relief on is £40,000 and is known as the '<i>Annual Allowance</i>'. There is no limit to the amount of contributions which can be paid to a pension plan. However, a tax charge is payable if total contributions made to all <i>registered pension schemes</i> (or the increase in value of defined benefits) in a year exceed the '<i>Annual Allowance</i>'.</p> <p>A tapered allowance has applied from 6th April 2016 for those with income above £150,000, inclusive of pension contributions. Normally in such cases the '<i>Annual Allowance</i>' will reduce by £1 for every £2 of income over £150,000 to a minimum of £10,000. We suggest you take financial advice if you think this will affect you.</p>
Annuity	A product which converts your pension fund into an income. There are different types of <i>annuity</i> to suit different circumstances.
Annuity rate	The rate that is used to convert a pension fund into an income.
Beneficiary/beneficiaries	The person/people nominated by you who may receive benefits from <i>i2Live Accumulator</i> following your death.
Dependant	Your husband, wife, civil partner, child under age 23, child age 23 or over and dependent on you because of physical or mental impairment, or any other person who is dependent on you either financially or because of physical or mental impairment.
Lifetime Allowance	A limit set by HMRC on the value of benefits from all your pensions. If your benefits exceed this limit, HMRC will tax you on the excess. With <i>i2Live Accumulator</i> , we will deduct this tax before you take your benefits. The <i>Lifetime Allowance</i> is £1 million for the 2017/18 tax year onwards. You may have a higher personal <i>Lifetime Allowance</i> if, for example, you have protected pension benefits earned before 6 April 2006.

Term	Definition
Money Purchase Annual Allowance	The ' <i>Annual Allowance</i> ' is £40,000 for the 2017/18 tax year. If you have taken any pension benefits via flexible access or as Uncrystallised Funds Pension Lump Sum, your ' <i>Money Purchase Annual Allowance</i> ' will be reduced to £4,000.
Registered pension scheme	A pension scheme that is registered with HMRC.
Drawdown pension	An alternative to buying an <i>annuity</i> , this type of pension allows you to take an income while leaving the fund invested. This term covers both <i>income withdrawal</i> or a short-term <i>annuity</i> .
Stakeholder pension	A type of personal pension scheme that has to meet minimum standards set down in law.
Units	The notional <i>units</i> into which we divide each investment fund and which we use to work out the value of your policy.
Tax-free lump sum or pension commencement lump sum (PCLS)	HMRC allows you to take part of your pension fund as a cash sum when you take a pension income, currently tax-free. It is normally up to 25% of the fund from which pension income is being taken but may be different for some pension plans.
Transfer/transfer value/transfer payment	This is the value of your pension benefits that you move from one pension to another.
Uncrystallised funds pension lump sum (UFPLS)	A cash sum taken from a pension pot that has not paid out any retirement income.

How to contact us

Our dedicated adviser and customer support team is on hand to answer any questions you have about Sun Life Financial of Canada's products and services.

They can also provide you with further product literature and assist you with any specific queries or instructions regarding a policy.



Phone

Customer & Adviser helpline:

0345 642 4444

or 01256 656472



Fax

0345 678 0679



Email

i2live@sloc.co.uk



Post

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Basingstoke, RG24 4TD



Online

Visit us online at www.sloc.co.uk

For the latest news, fund information and product literature.

Our lines are open from 9am to 5pm Monday to Friday.
We may monitor or record calls to help us improve our service.

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